



MEMORANDUM

Date: October 10, 2018

To: All faculty, students, and staff

From: Dr. Lasserre Patricia, Interim Provost and Vice-Principal Academic

Re: External Review of the Irving K. Barber School of Arts and Sciences

I am arranging for an External Review of the UBC Okanagan Faculty of Arts and Sciences. The review is being carried out as part of normal UBC practice under Board of Governors Policy #23, to assist the University in its consideration of the appointment of a new Dean.

The purposes of the impending review of the Faculty are as follows:

- to determine the effectiveness of the Faculty in delivering high quality undergraduate and graduate training,
- to evaluate the Faculty's leadership and administration,
- to assess the Faculty's standing nationally and internationally, and
- to advise on the future development of the Faculty.

The Terms of Reference for the review are attached. The Review Team will ultimately submit a report to me whose findings should be of value to the Faculty and its leadership, as well as to the Provost and the committee advising on the appointment of the new Dean.

The members of the Review Team are:

- Dr. Kevin Kee,
Dean, Faculty of Arts
University of Ottawa
- Dr. Antonia Maioni,
Dean, Faculty of Arts
McGill University
- Dr. Lesley Rigg,
Dean, Faculty of Science
University of Calgary
- Dr. Jonathan Schaeffer,
Professor, Faculty of Science
University of Alberta

The Review Team will visit UBC Okanagan from January 15th to January 17th, 2019. Interviews will be held with Okanagan faculty members, staff, students, senior administrators, and other individuals and groups that may interact with the Faculty. Before the reviewers' arrival, they will receive documentation in the form of a self-study on all aspects of the Faculty's operation, including its facilities and resources, scholarly and teaching activities, degree programs and academic units, administrative structure and organization, and internal and external linkages.

I invite and encourage written comments relevant to the matters under review from faculty, students and staff. These comments will be used by the Review Team and the President's Advisory Committee struck pursuant to Policy #23. Please forward your comments to Sharel Verigin at Sharel.Verigin@ubc.ca. Your comments will be held in strict confidence, and Sharel will arrange for them to be forwarded to the members of the Review Team. Please indicate if you wish your comments to be anonymous so they can be redacted to eliminate your name and any identifying information before providing them to the Review Team and the President's Advisory Committee. **The deadline for receipt of comments is Friday January 4th, 2019.** Please ensure your comments are identified by name and affiliation.

Attachment: Terms of Reference