**UBC Okanagan OER Grant– Proposal Template**

**\*For reference purposes only. Please use the Qualtrics form to submit your application.\***

**Project Title (200 characters max.)**

*Do not use all-caps.*

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**Lead Applicant**

*For administrative purposes, there must be one Lead Applicant who should be a full-time UBC Okanagan faculty member.*

Lead Applicant’s Name:

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Lead Applicant’s Email Address:

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Lead Applicant’s Title(s) (e.g. Assistant Professor, Instructor, Sessional/Lecturer, Professor of Teaching, etc.):

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Lead Applicant’s Faculty, College, or Administrative Unit:

☐ Faculty of Arts and Social Sciences

☐ Faculty of Science

☐ Faculty of Creative and Critical Studies

☐ Faculty of Management

☐ School of Engineering

☐ Faculty of Health and Exercise Sciences

☐ College of Graduate Studies

☐ Okanagan School of Education

☐ UBC Okanagan Library

☐ Other

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| *(Please specify)* |

Lead Applicant’s Department, School, or Unit (e.g. Mathematics, Indigenous Studies, etc.):

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**Co-Applicant(s)**

*Please indicate all other co-applicants’ names as well as their corresponding titles, affiliations, and UBC email addresses, separated by commas (e.g. Jane Doe, Associate Professor, History, Faculty of Arts, jane.doe@ubc.ca). If your proposal is successful, this list will be published on the Provost’s (emails will be removed)*.

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**Department Head Approval**

*The Department Head/Unit Head, Director, or equivalent of the Lead Applicant, has been consulted on the nature of the project, is aware of potential resource commitments, and has agreed to support the project. If there are resource commitments from the departments of any co-applicants, their Department Heads should also be aware of, and in support of the project.*

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I confirm that my Department Head/Unit Head is aware and in support of this project.

**Project Summary (500 words max.)**

*Describe your project in a manner that is accessible to a non-specialist. If your proposal is successful, this summary will be published on the Provost’s website.*

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**Project Goals (300 words max.)**

*Please clearly state the project’s rationale and overall objectives.*

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**Subject Area**

*Please succinctly state the project's overall subject area (e.g. Calculus, Forestry, Philosophy, Urban Design, etc.).*

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**Existing OER in this Subject Area**

*If your project intends to create new open resources, please provide a rationale for why you are creating new resources rather than modifying or adapting existing recourses. The UBC Okanagan Library can assist in finding relevant OER content. Please email donna.langille@ubc.ca to book a consultation*.

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**OER Format**

*What type of OER will be the output of this project (e.g. Textbook, Multimedia, Problem bank, etc.)?*

☐ Open Textbook

☐ Multimedia Resources

☐ Course Modules

☐ Quiz Questions/Problem bank

☐ Web Resources

☐ Video

☐ Other:

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| *(Please specify)* |

**UBC Course Impacts**

*In what UBC Okanagan courses will the OER be used (e.g. FNH 200, MATH 110, etc.)?*

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**Cost Savings**

*Will you be using the resources funded by this project to replace a paid textbook, online access code, etc.?*

☐ Yes

☐ No

*What is the title(s) and approximate cost(s), in Canadian dollars, of the resource(s) being replaced?*

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*Will students be required to buy or purchase access to any other learning materials in the primary course where this project will be implemented?*

☐ No, all student costs for required learning resources will eliminated

☐ Yes, there will be additional costs for required learning materials (e.g. students have to pay for lab software, access codes for homework systems, etc.). Please describe:

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**Project Timeline (500 words max.)**

*Provide a clear work plan for how you will achieve the stated objectives of the project. Please include when you will initiate project development, when you will implement the project, and when you will evaluate whether your project’s intended goals have been achieved.*

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**OER Grant Project Budget**

(fill out template and upload to form)

**Sustainability Plan (500 words max.)**

For how long will the materials be useful? How will you maintain, update, or improve the materials over time?

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**Project Evaluation (500 words max.)**

*Describe how you will find out if the project resulted in the intended impact(s). What evaluation strategy will be used? Outline any key indicators that will be used to determine the project’s success/performance.*

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