MEMORANDUM

Date: November 18, 2021

To: Faculty of Creative and Critical Studies faculty, staff, and students

From: Ananya Mukherjee Reed, Provost and Vice-President Academic

Re: External Review of the Faculty of Creative and Critical Studies

I am arranging for an External Review of the UBC Okanagan Faculty of Creative and Critical Studies. The review is being carried out as part of normal UBC practice under Board of Governors Policy AP8 and Senate Policy on Reviews of Administrative Units, to assist the University in its consideration of the re-appointment of the Dean.

The purposes of the impending review of the Faculty are as follows:

- to determine the effectiveness of the Faculty in delivering high quality undergraduate and graduate training,
- to evaluate the Faculty’s leadership and administration,
- to assess the Faculty’s standing nationally and internationally, and
- to advise on the future development of the Faculty.

The Terms of Reference for the review are attached. The Review Team will ultimately submit a report to me whose findings should be of value to the Faculty and its leadership, as well as to the Provost and Vice-President Academic, and the committee advising on the re-appointment of the Dean.

The members of the Review Team are:

Dr. Andrea Davis
Associate Professor
Department of Humanities
York University

Dr. Jure Gantar
Associate Director; Professor
Theatre Studies
Dalhousie University

The Review Team will visit UBC Okanagan, via Zoom, on December 8, 9 and 10, 2021. Interviews will be held with UBC Okanagan faculty members, staff, students, senior administrators, and other individuals and groups that may interact with the Faculty. Before the visit is held, the reviewers will receive documentation in the form of a self-study on all aspects of the Faculty’s operation, including its facilities and resources, scholarly and teaching activities, degree programs and academic units, administrative structure and organization, and internal and external linkages.
I invite and encourage written comments relevant to the matters under review from faculty, students and staff. These comments will be used by the Review Team and the President’s Advisory Committee struck pursuant to Policy AP8.

Please forward your comments to Janine Wood at Janine.Wood@ubc.ca. Your comments will be held in strict confidence, and Janine will arrange for them to be forwarded to the members of the Review Team. Please indicate if you wish your comments to be anonymous so they can be redacted to eliminate your name and any identifying information before providing them to the Review Team and the President’s Advisory Committee.

The deadline for receipt of comments is Wednesday, December 1, 2021. Please ensure your comments are identified by name and affiliation.

Attachment: Terms of Reference